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City of Dry Ridge Alcoholic Beverage Control

Application Package v1.5 Rev 5-1-18

P.O. Box 145, 31 Broadway
Dry Ridge, KY 41035-0145
Phone: 859-824-3335
Fax: 859-824-3598
www.cdrky.org

Ken Little, ABC Administrator (ken.little@cdrky.org)

In order to assist you with the application process, we have created this package that includes all the required documents you will need to complete, the procedures that will guide you through the entire local application process and what to expect from the KY State ABC application process. Below you will find a handy checklist that will ensure that all the required steps and forms are completed.

Checklist of Items to be completed before applying

- ☐ Newspaper advertisement of a "Notice of Intent to Apply for License" (KRS 243.360)
- ☐ Completed Criminal Background check
- ☐ Completed Basic Application
- ☐ Completed Food Service Compliance Verification Form
- ☐ Completed Fire Code Compliance Verification Form
- ☐ Completed Dry Ridge Zoning Compliance Verification Form
- ☐ Completed Building Code Compliance Verification Form
- ☐ Completed and Signed Affidavit Form
- ☐ Obtained City Business License (application available online)
- ☐ Received City Occupational License information (available online)
- ☐ Received (if requested) a copy of City ABC Ordinance 805-2016 (available online)

Once this information is completed you can return the full application with payment to the City of Dry Ridge Clerks office. You will receive the checklist back stamped with the date and signature of the person receiving the packet. This will start the 30 day waiting period for complaints to be lodged as advertised in the notification.

The city ABC administrator will approve or deny the application. You will be contacted either way as soon as your application has been processed. If denied, your application will be returned and an explanation will be given on the denial and what steps need to be taken to perfect the application. If your application is approved, it will be returned to you signed by the local administrator ready for your submission to the state ABC office. This application must accompany the state application along with the required documentation and payment. The state will notify you when approved.

Bring your state license to the City ABC administrator for your city license. You're ready to go.

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Dry Ridge ABC Basic Application

Date Received	Background
License Type 1	Affidavit
License Type 2	Food Permit
Publication Notice	Fire Inspection
Business Lisc	Building Inspection
Occupational Lisc	Zoning Approval
Local ABC Approval	

Basic Information

Name of Applicant:		Contact Person:	
DBA Name:		Contact Title:	
Premises Address:		Contact Phone:	
Mailing Address:		Contact Fax:	
Premises Phone:		Contact Email:	
Business Lic #		FEIN #:	

Licenses Requested (Distilled Spirits, Wine & Malt Beverage)

Sel	Code	License	Conditions	Annual	Pro-rate
<input type="checkbox"/>	QP	Quota Retail Package License	A quota License must be avail before applying	\$800	\$400
<input type="checkbox"/>	QD	Quota Retail Drink License	A quota License must be avail before applying	\$1,000	\$500
<input type="checkbox"/>	NQMP	Non-Quota Retail Malt Beverage Package License	If applying for both NQMP & NQ-4, the total license fee is \$250. \$200 Primary NQMP license and \$50 discounted fee to add secondary NQ-4 license. (KRS 243.070 (18))	\$200	\$100
<input type="checkbox"/>	NQ-4	NQ-4 Retail Malt Beverage Drink License		\$200	\$100
<input type="checkbox"/>	NQ-1	NQ-1 Retail Drink License	(KRS-243.082)	\$2,000	\$1,000
		<input type="checkbox"/> Convention Center	Premises capacity of 1,000 persons		
		<input type="checkbox"/> Horse Track	Premises located at a track licenses by KRC (KRS 243.265)		
		<input type="checkbox"/> Automobile Race Track	Premises capacity of 30,000 persons		
		<input type="checkbox"/> Air or Rail System	Commercial Airlines system or rail system sells on scheduled trips		
		<input type="checkbox"/> State Park	Full Service lodge w/ dining, and/or 9-18 hole golf course		
<input type="checkbox"/>	NQ-2	NQ-2 Retail Drink License	(KRS-243.084)	\$1,000	\$500
		<input type="checkbox"/> Restaurant	Seating for 50 persons & 50% gross annual income from food sales		
		<input type="checkbox"/> Motel/ Hotel	Min 50 sleeping rooms, 25,000SF of parking and maintain restaurant requirements		
		<input type="checkbox"/> Airport	Premises located in a commercial airport and 50,000 passengers travel annually		
		<input type="checkbox"/> Riverboat	Capacity to carry more than 100 passengers and licensed through USCG		
<input type="checkbox"/>	NQ-3	NQ-3 Retail Drink License	(KRS-243.086)	\$300	\$150
		<input type="checkbox"/> Private Club	Nonprofit charitable, civic, social, fraternal or political club closed to general public		
		<input type="checkbox"/> Dining Car	Railroad or Pullman car company that sells alcohol by package or drink on a train		
<input type="checkbox"/>	LRL	Limited Restaurant License	Seats 100 persons & 70% gross annual income from food sales	\$800	\$400
<input type="checkbox"/>	LGL	Limited Golf Course License	Nine (9) or eighteen (18) hole USGA Regulation golf course	\$800	\$400
<input type="checkbox"/>	AUC	Distilled Spirits/ Wine Auction License	Temporary Auction License	\$200	
<input type="checkbox"/>	SDL	Sunday Drink License	Sunday Hours are 1pm to 12am Midnight	\$300	\$150
<input type="checkbox"/>	EHS	Extended Hours Supplemental License	Avail only to NQ-1 RDL and Qualified Historic Site Licenses	\$2,000	\$1,000
<input type="checkbox"/>	STS	Special Temporary License	Temporary License for Fairs & Festivals	\$100	
<input type="checkbox"/>	DIS	Distiller's License	KRS 243.120, KRS 243.130, 804KAR 4:050, 804 KAR 4:240	\$500	\$250
<input type="checkbox"/>	REC	Rectifier's License	KRS 243.120, 804 KAR 4:050	\$3,000	\$1,500
<input type="checkbox"/>	WHO	Wholesaler's License	KRS 243.160, KRS 243.170	\$3,000	\$1,500
<input type="checkbox"/>	CL	Caterer's License	Contain commissary, applicant holds food service permit	\$800	\$400
<input type="checkbox"/>	BHL	Bottling House License	KRS 243.350, 804 KAR 4:040	\$1,000	\$500
<input type="checkbox"/>	MBL	Malt Brewer's License	KRS 243.150, KRS 244.606	\$500	\$250
<input type="checkbox"/>	MIB	Micro-Brewery License	KRS 243.157, KRS 244.606	\$500	\$250
<input type="checkbox"/>	MDL	Malt Distribution License	KRS 243.180, KRS 244.606	\$400	\$200
<input type="checkbox"/>	MBO	Malt Brew on Premises License	KRS 243.040, 804 KAR 4:340	\$100	\$50
<input type="checkbox"/>	SUP	Supplemental Bar License	KRS 243.037, KRS 241.010		
		<input type="checkbox"/> Quota Liquor Drink Supplemental Bar	- Fees are required for the first five (5). - Select supplemental license type that applies to primary license. How many Supplemental Licenses? _____	\$1,000	\$500
		<input type="checkbox"/> NQ-2 Supplemental Bar		\$1,000	\$500
		<input type="checkbox"/> Limited Restaurant Supplemental Bar		\$800	\$400
		<input type="checkbox"/> Limited Golf Course Supplemental Bar		\$800	\$400
		<input type="checkbox"/> NQ-3 Private Club Supplemental Bar		\$300	\$150
Subtotal					
Non-Refundable Application Fee				\$50	
Total Fees Due					

Basic	Name of Applicant:		DBA:	
	Premises Address:		Contact:	
Food Service	This section is to be completed by the Northern Kentucky Health Department only. Contact them at 610 Medical Village Drive, Edgewood Ky 41017 (859) 341-4264, before submitting your application for an Alcoholic Beverage License.			
	This is to certify that the premises listed above (has) (has not) obtained all necessary food service permits in order to comply with the Kentucky Food Service Code. Attach a copy of your food service permit if applicable.			
	Establishment will be required to comply with applicable Kentucky Food Service Establishment Act and State Retail Food code requirements prior to commencing operation.			
Approval Date:		NKHD Representative:		
Fire Code Compliance	The section is to be completed by the City of Dry Ridge Fire Department only. Chief Rodney Smith can be reached at 31 Broadway Dry Ridge, Ky 41035 (859) 824-9158, to schedule your inspection before submitting your application for an Alcoholic Beverage License.			
	This is to certify that the premises listed above (does) (does not) meet the current city adopted Fire & Life Safety Codes in order to comply with the City of Dry Ridge Ridge Alcoholic Beverage Control Ordinance, with the following conditions, if any:			
	Seating Requirement (if applicable):			
Approval Date:		DRFD Representative:		
Zoning Compliance	The section is to be completed by the City of Dry Ridge Zoning Administrator only. Brent Cummins can be reached at 31 Broadway Dry Ridge, Ky 41035 (859) 824-3335, to verify compliance before submitting your application for an Alcoholic Beverage License.			
	This is to certify that the premises listed above (does) (does not) meet the current city Zoning Regulations in order to comply with the City of Dry Ridge Ridge Alcoholic Beverage Control Ordinance, with the following conditions, if any:			
	Approval Date:		Zoning Administrator:	
Building Inspection	The section is to be completed by the City/ County Building Inspector only. Terry Conrad can be reached at 101 N. Main St. Williamstown, Ky 41097 (859) 824-9608, to verify compliance before submitting your application for an Alcoholic Beverage License.			
	This is to certify that the premises listed above (does) (does not) meet the current city Zoning Regulations in order to comply with the City of Dry Ridge Ridge Alcoholic Beverage Control Ordinance, with the following conditions, if any:			
	Approval Date:		Zoning Administrator:	
Affidavit	<p>I _____ do hereby solemnly swear or affirm that I am aware the my State application is incorporated and made part of this application, and that the answers contained are true and correct to the best of my knowledge. I confirm that I have received a copy of the Alcoholic Beverage Control Ordinance 805-2016 of the City of Dry Ridge, Kentucky, and I hereby consent to the authority of the Alcoholic Beverage Control Administrator and his/hers investigators for: (a) inspections and searches of the licensed premises listed above: (b) confiscation of articles found on said licensed premises in violation of any Ordinance or Statue; and (c) emergency temporary closure of the licensed premises if the public health, safety, morals and welfare is threatened by multiple violations of any Ordinance or Statute involving disturbances of the peace or public disorder during the course of one day's operation of the licensed premises.</p> <p>Date of Application: _____ Signature of Applicant: _____ Applicants Title: _____</p> <p>COMMONWEALTH OF KENTUCKY STATE AT LARGE COUNTY OF _____</p> <p>This is to certify that the foregoing document was subscribed and sworn to before me this _____ day of _____, 20____.</p> <p style="text-align: right;">Notary Public My Commission Expires: _____</p>			