

ORDINANCE NO. 857-2019

AN ORDINANCE OF THE CITY OF DRY RIDGE, GRANT COUNTY, KENTUCKY, FIXING AND ESTABLISHING THE DATES, TIME AND PLACE FOR THE CITY'S REGULAR BUSINESS MEETINGS REQUIRED BY KRS 83A.130(11), ESTABLISHING RULES OF PROCEDURE AND, REPEALING ALL CONFLICTING ORDINANCES AND MUNICIPAL ORDERS

WHEREAS, the City of Dry Ridge would like to reduce the amount of regularly scheduled meetings and allow for more Special meetings as needs arise, and;

WHEREAS, the City of Dry Ridge would like to create and modify the current Rules of Procedure, and;

NOW THEREFORE, be it ordained by the City of Dry Ridge in Grant County Kentucky as follows:

Section 1.0 – Rules of Procedure

The meetings of the City Council of the City of Dry Ridge shall be conducted according to the following Rules of Procedure.

1.0 MEETING TIMES AND PLACES

1.1 REGULAR MEETINGS. Regular meetings of the Dry Ridge City Council shall be conducted at the Dry Ridge City Building, at 31 Broadway Street, Dry Ridge, Grant County Kentucky at 6:00 P.M., prevailing time, on the third Monday of each calendar month, unless that day is a legal holiday, in which event the regular monthly meeting shall be conducted at the same time and place on the fourth Monday of the same calendar month.

1.2 SPECIAL MEETINGS Special meetings of the Dry Ridge City Council may be called by the Mayor or upon written request of a majority of the City Council. In the call, the Mayor or Council shall designate the purpose, time and place of the special meeting with sufficient notice for the attendance of council members and for compliance with KRS Chapter 61. At a special meeting, no business may be considered other than that set forth in the designation of purpose. The Mayor and City Council shall try and conduct all Special Meetings on Mondays.

2.0 QUORUM Pursuant to KRS 83A.060, unless otherwise provided by statute, a majority of the members of the Dry Ridge City Council shall constitute a quorum and a vote of a majority of a quorum shall be sufficient to take action.

3.0 PRESIDING OFFICER Pursuant to KRS 83A. 130 (5), the Mayor of the City of Dry Ridge shall preside at the meetings of the Dry Ridge City Council. In the absence of the Mayor at any meeting of the Dry Ridge City Council, the member of the Dry Ridge City Council who is present at that meeting and who received the greatest number of votes at the last general election thereof shall preside at that meeting.

4.0 PARLIAMENTARY PROCEDURE Unless otherwise provided in these Rules of Procedure, meetings of the Dry Ridge City Council shall be conducted pursuant to the latest edition of Robert's Rules of Order. In the absence of a rule applicable to a particular procedural issue, the issue shall be determined by the presiding officer, but subject to an immediate appeal to City Council by any member thereof.

5.1 ORDER OF BUSINESS Unless otherwise decided by Mayor or the Dry Ridge City Council at the beginning of any regular meeting thereof, the order of business at regular meetings of the Dry Ridge City Council shall be as follows:

5.1.1 INVOCATION Divine Guidance may be asked by the clergyman or layman.

5.1.2 CALL TO ORDER At the time appointed by Ordinance for the regular meeting of the members of the Dry Ridge City Council, the presiding officer shall call the meeting to order.

5.1.3 PLEDGE TO THE FLAG All present are requested to participate.

5.1.4 ROLL CALL The Clerk shall note in the minutes the names of those members present when the meeting is called to order. The clerk shall note in the minutes the names of those members who take their seat after the call to order, noting their time of arrival.

5.1.5 MINUTES The proposed minutes of the proceedings of the previous regular meeting and of all intervening special meetings, shall be reviewed, corrected and approved by the members of the Dry Ridge City Council; and signed by the presiding officer and attested by the Clerk.

5.1.6 APPROVAL OF AGENDA The agenda shall be reviewed, corrected, and approved by the members of the Dry Ridge City Council. This must be done in the form of a motion.

5.1.7 SPECIAL PRESENTATIONS

5.1.8 MAYOR'S REPORT

5.1.9 REPORTS OF CITY OPERATIONS Regular monthly reports of the Chief of Police, Fire/EMS Chief, City Clerk, Public Works Director and any other report that may be required from time to time, shall be submitted to Council, in writing, prior to the call to order. The City Attorney shall be queried at each regular meeting for an oral report of activities and/or recommendations.

5.1.10 CORRESPONDENCE Correspondence addressed to Council and other correspondence which, in the opinion of the Mayor and/or Administrator, should be brought to the attention of Council, shall be publicly read and appropriate action taken by Council.

5.1.11 BIDS

5.1.12 UNFINISHED BUSINESS The presiding officer shall call for unfinished business and recognize those members of Council who desire to present petitions, communications or introduce motions. There shall be no interruption of business under this call.

5.1.13 NEW BUSINESS The presiding officer shall call for new business and recognize those members of Council who desire to present petitions, communications or introduce motions. There shall be no interruption of business under this call.

5.1.14 LEGISLATION

5.1.14.1 Municipal orders and resolutions shall be read by title only and acted upon separately.

5.1.14.2 Newly introduced ordinances shall be read by title and summary, without any vote.

5.1.14.3 Ordinances previously read for the first time at any previous meeting of the Dry Ridge City Council shall be read a second time by title and summary, and submitted to the Dry Ridge City Council for the vote thereof.

5.1.15 ANNOUNCEMENTS

5.1.16 ADJOURNMENT Adjournment may be by motion or declaration of the presiding officer.

5.2. CITY COUNCIL MEMBER DISCUSSION

5.2.1 RIGHT TO SPEAK Other than those procedures that are in order pursuant Robert's Rules when another member of the City Council has been recognized by the presiding officer as having the exclusive right to speak at that time, no member of the City Council may speak to the other members thereof without first being recognized by the presiding officer as having the exclusive right therefor at that time. The desire of a member to speak shall be indicated by raising his or her hand. The presiding officer shall recognize the members entitled to speak by pronouncing their names in the order that their hands were raised. In speaking, the members shall confine their remarks to the question under debate and shall avoid personalities.

5.2.2. LIMITATION OF DISCUSSION No member shall be allowed to speak more than once upon any one subject until every other member desiring to speak shall have spoken, nor more than twice upon the same subject, nor for a time longer than five (5) minutes, without leave of the City Council as expressed by a majority vote of the members present.

5.3. MANNER OF VOTING. All votes of the members of the Dry Ridge City Council shall be viva voice; and their votes on ordinances shall be by roll call. Their votes on anything else shall be by roll call only if requested by the Mayor or any member of the Dry Ridge City Council

5.4. DIVISION OF QUESTION. A question under consideration that involves two (2) or more issues shall be divided according to those issues upon the request of any member of the City Council therefore prior to the commencement of the vote thereon.

6.0 AMENDMENT These Rules of Procedure may be amended only by the adoption of an Ordinance in regard thereto.

Section 7.0 – Provisions Severable

The provisions of this Ordinance are severable; and the invalidity of any provision of this Ordinance shall not affect the validity of any other provision thereof; and such other provisions shall remain in full force and effect as long as they remain valid in the absence of those provisions determined to be invalid.

Section 8.0 – Conflicting Municipal Orders and Resolutions Repealed

All Ordinances, municipal orders, resolutions or parts thereof in conflict with the provisions of this Ordinance are hereby repealed to the extent of such conflict.

Section 9.0 – Effective Date

This Ordinance shall be effective as soon as possible according to law.

Adopted this _____ day of _____, 2019.

1st Reading - _____, 2019

2nd Reading - _____, 2019

Vote: _____, Yes, _____, No

City of Dry Ridge,
Grant County, Kentucky

By: _____
Greg Brockman, Mayor

Attest:

Amy Kenner, City Clerk/Treasurer